



# *Chef Camp* **EMPLOYMENT REFERENCE REQUEST**

Applicant Name \_\_\_\_\_ has applied for a position as a staff member at Chef Camp, a sleep-away summer camp serving teens ages 13-18. The applicant has given your name as a reference.

Our foremost focus is on the quality of attention and care that children receive while attending. We are seeking mature, emotionally stable employees who have a caring attitude, an ability to focus on the physical and emotional safety and well-being of the participants, a genuine desire to work directly with teens, and be an appropriate role model. Staff must possess a strong work ethic, and be capable of living with others in close proximity for an extended period of time. Recommendations from references are carefully considered in the hiring process. Your honest assessment of the applicant is greatly appreciated!

Describe the applicant's strengths: \_\_\_\_\_  
\_\_\_\_\_

Describe the applicant's interpersonal relations: \_\_\_\_\_  
\_\_\_\_\_

Describe how the applicant handles conflict: \_\_\_\_\_  
\_\_\_\_\_

Describe the applicant's emotional maturity: \_\_\_\_\_  
\_\_\_\_\_

Are you aware of any mental, psychological or emotional conditions/illness which may impair or impact applicant's judgment or ability to work with or care for children?  No  Yes: Please explain \_\_\_\_\_  
\_\_\_\_\_

Are you aware of any abuse of alcohol, illegal drugs, or other substances which may interfere with the applicant's ability to care for children?  No  Yes: Please explain \_\_\_\_\_  
\_\_\_\_\_

Are you aware of any reason that this applicant should not have contact with/access to children?  No  Yes: Please explain \_\_\_\_\_  
\_\_\_\_\_

To the best of your knowledge, has the applicant ever been convicted of, and/or is the subject of pending charges of, any type of crime?  No  Yes: Please explain \_\_\_\_\_  
\_\_\_\_\_

To the best of your knowledge, has the applicant ever been identified of, convicted of, and/or is the subject of pending charges of, a founded complaint of child abuse or neglect?  No  Yes: Please explain \_\_\_\_\_  
\_\_\_\_\_

Would you place your own child in the care of this applicant?  Yes  No: Please Explain: \_\_\_\_\_  
\_\_\_\_\_

**Please rank the applicant by circling the appropriate response:**

	Excellent	Above Average	Below Average	Average	Poor	Comment:
Physical Stamina	5	4	3	2	1	
Personal Hygiene	5	4	3	2	1	
Emotional Maturity	5	4	3	2	1	
Mental Stability	5	4	3	2	1	
Respects Authority	5	4	3	2	1	
Work Ethic	5	4	3	2	1	
Takes Initiative	5	4	3	2	1	
Dependability	5	4	3	2	1	
Cooperative	5	4	3	2	1	
Cheerfulness	5	4	3	2	1	
Flexibility	5	4	3	2	1	
Tolerant of others	5	4	3	2	1	
Adapts to change	5	4	3	2	1	
Responsibility	5	4	3	2	1	
Listening Skills	5	4	3	2	1	
Decision Making	5	4	3	2	1	

Please provide any additional information that you feel would be helpful to us as we determine if this applicant is a suitable candidate for employment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Information on person supplying reference:**

Your Name: \_\_\_\_\_ Position: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In the event that we should need to contact you for additional information regarding this applicant:

\_\_\_\_ Email Address \_\_\_\_\_

\_\_\_\_ Day Phone: (        ) \_\_\_\_\_ Best time to contact: \_\_\_\_\_

\_\_\_\_ Eve Phone: (        ) \_\_\_\_\_ Best time to contact: \_\_\_\_\_

**Thank you for your time!**

Return by email to: office@chefcamp.com

For more information on Chef Camp, please visit [www.chefcamp.com](http://www.chefcamp.com)